

[Sample Letter from PER who initiated the Delinquent Member.]

– Should not be on Lodge stationery. –

Dear (First Name),

When I was Exalted Ruler of our Lodge, it was my privilege to initiate you into our wonderful Order. It is with extreme regret that I find you have dropped out for nonpayment of dues and discontinued your active membership in the Lodge.

(First Name), I am proud to be an Elk. Through our Lodge, I have made many strong and lasting friendships, and I have had an opportunity to give back to our community. I feel good about our service to others and about belonging to a group of people who care.

It would mean a lot to me if you would reconsider your decision to drop out of the Elks. You can cover your reinstatement fees and be paid-up through April 1, (year), for only \$(amount). Just send a check to the Lodge at your earliest convenience.

And, (First Name), even if you decide not to come back, I'd still like to hear from you. If membership in our Lodge somehow did not meet your expectations, I want to know about it so that I can share this failing with the Lodge and perhaps make the necessary changes. So please write back or call me at (phone number). Perhaps we can get together for lunch.

I hope to hear from you soon.

Sincerely,

(Name),

Past Exalted Ruler